



Dancer Registration Form for Academic Year 2020-21

I. Dancer Information

(Please complete one set of registration papers per dancer)

Today's Date (m/d/y) ____ / ____ / ____

Dancer's First Name _____ Last Name _____

Date of Birth (m/d/y) ____ / ____ / ____ Age as of Today: _____

Our operating permit with the City of Hayward requires that all dancers under the age of 10 be signed in and out by a parent or other responsible adult 18 or over. Please notify Ballet Petit when your dancer turns 10 years old so we can remove this requirement for your dancer.

Address: _____ City: _____ Zip: _____

Home Phone (____) _____ (select one) Returning dancer ____ New dancer ____

Does this student have any special needs/ allergies? _____

Previous dance training for this student (not at Ballet Petit) _____

How did you hear about Ballet Petit? _____

You *MUST* provide an email address to receive vital information regarding studio matters, updates, performances, etc. Please notify us if you somehow drop off the list so that we can reactivate your communication emails from Miss Peggy.

Ballet Petit e-mails are sent only from Miss Peggy and do NOT broadcast addresses, responses, etc. to group members. It is not a parent chat list. It is a necessary means of communication between you and Ballet Petit's Artistic Director. Your contact information is NOT shared with others.

Contact E-Mail (required): PLEASE write your email address legibly.

____ I am NOT currently receiving emails from ballet-petit-parents@balletpetit.com.

OR ____ I am currently receiving emails from ballet-petit-parents@balletpetit.com.

____ @ _____

Parent 1

First Name _____ Last Name _____ Cell # _____

Parent 2

First Name _____ Last Name _____ Cell # _____

Other Emergency Contact Name: _____ **Cell #** _____

Name of sibling(s) currently attending Ballet Petit** _____

****Siblings qualify for a 20% family discount on tuition (ex. First child pays 100%, second, third child pays 80% .)**

OUR USUAL **Ballet Petit Basic Information Overview Academic Year 2020-21**

A. Please visit our website for further details and additional information at www.balletpetit.com Many factors have led to the specific procedures that govern Ballet Petit. Years of experience and a professional approach to our school have driven our published procedures and rules stated here and on our website. As a dancer or as a parent of a dancer, it is your responsibility to know and follow the rules and procedures set forth; they are not optional. Failure of the dancer or parents/family to follow these rules may result in the dancer's dismissal from the school.

B. Registration, Scheduling, and Productions: Many decisions are made and costs are triggered as each dancer registers and is placed on a class roster. Once a schedule and payment are submitted, a \$15 change fee applies when making other changes to the registration, such as class additions, changes, or deletions, etc. This includes dancers who register as non-performing and change to performing because the participation coding changes on the roster. Class schedules initially set the framework for performance casting, so it is important to keep your schedule until after the performance. Your space in class is guaranteed only after accurate and complete registration paperwork and all fees have been submitted. Please remember that ONLY staff can determine class levels and promote dancers. You may ask your dancer's most recent or current teacher if you should anticipate a promotion.

C. Payment of Fees: It is your responsibility to pay fees by deadlines. All payments can be made by mail to: Ballet Petit, 2501 Industrial Parkway West, Hayward, CA 94545, or may be dropped in the locked box in Studio A. Fall Session registration opens in early August. Payments are due with registration (#1 of 2) 8/15-9/15 and (#2 of 2) 10/15. Winter/Spring Session registration opens by early December. Payments are due with registration (#1 of 3) 12/1-1/15, (#2 of 3) 2/15, and (#3 of 3) 4/15. All fees, including production and fees, are non-refundable and non-transferable once paid. There is a Late Fee of \$15.00 assessed on late payments made after deadlines. Missed classes may be made up, but only within the same session as the absence. All dancers pay an annual registration fee with Fall Session registration. New dancers pay the fee upon entrance to the school for the remainder of that school year. Parent Collective Effort deposits are returned following verification of hours, post production. Parents may OPT OUT by not joining the Parent Collective Effort and will have their BPPCEP deposits processed.

D. Observation/Waiting Areas: We are a classical ballet school, so please keep the waiting areas calm. We welcome all visitors who are able to maintain the ambiance of the school. A classical ballet school is a focused environment where dancers work, rest, wait, study, eat, and even socialize, but quietly. The atmosphere in the building is critical for dancers to maintain focus. Parents are encouraged to watch classes or relax quietly in the various parent-approved waiting areas. Siblings are welcome as long as they can be quiet while here. Noisy behavior, games, balls, and toys are not permitted in the school as they disrupt the environment for the dancers. Our facility has a special Noisy Sibling Room for adults to take their infants and children when they are unable to wait quietly in the studio. Do not use cell phones in the hallways or observation areas. Urgent cell phone use is restricted to the lobby near the front entrance. Please make phone calls quickly, step outside, or go to your car to make and take calls.

E. Appropriate Ballet Dress Code and Protocols: Dancers must ALWAYS dress in street clothes and shoes before they arrive at and leave the building. Dancers never come and go in just their ballet attire, at any age. Their ballet clothes may not be visible outdoors until they arrive inside the school. By ballet standards, not covering up is considered inappropriate, and it is not safe. Dancers are to arrive in time to change for their classes *in the dressing room*. We have provided both a Mommy and Me and a separate Daddy and Me dressing room for beginning level dancers under the age of 13. Twinkle Toes through Beginning 4 female dancers not needing dressing assistance are to use the Mommy and Me dressing room. Intermediate, Advanced level, and female dancers 13 years and older are the only ones who may use the dressing room located near Studio D. Male students have a dressing room near Studio A. Younger dancers may leave their clothes in the cubbies in the dressing rooms. Dancers are encouraged to bring all valuables and their dance bags into the studio once they have used the dressing room to change.

Dress Code: Female dancers are to wear a black leotard, ballet pink tights, and black or pink, leather or canvas, ballet slippers for all classes. Only Ballet Petit logo wear or appropriate solid pink, black, gray, or white items may be worn as warm ups. Dancers are to remove warm ups after plies. Skirts, etc. may be worn in centre at the discretion of the teacher. Male dancers are to wear a white t-shirt with black leggings, tights, or shorts, black or white socks, and black or white ballet shoes. Dancers who forget ballet shoes or clothes are not permitted to take class, but are required to observe from inside the studio. *Female dancers may wear other color leotards and male dancers may wear colored tee shirts the 25th-31st of each month.* **Hair Code:** Dancers in Twinkle Toes, Beginning 1 and 2 are encouraged to have their hair in a bun for class. If that presents a challenge, a ponytail, or hair tied back from the face will suffice. Dancers in Beginning 3 and above are required to wear their hair in a ballet-style bun for all classes and rehearsals. A ballet bun consists of a neat ponytail, twisting of the ponytail as it rounds into a neatly pinned bun covered with a hair net or chignon. Dancers should carry hair supplies in their dance bags as a part of their necessities. In some cases, a clip with a chignon to stuff the hair into makes a reasonable substitute for some hairstyles. All dancers are required to have buns for performances, so they should practice styling their own hair into a bun as soon as possible. Dancers are to enter the studios in ballet attire, not their street clothes. Shoes that have been worn outdoors are never be worn on the dance floors.

F. Internet and Photography: www.balletpetit.com is a wonderful site full of information, pictures, videos, and other items of interest to Ballet Petit dancers, families, and fans. Parents should expect that we post images that may include their children and understand that we use photos and videos from classes, rehearsals, and performances on our web site and in various publications. You may also find us on Facebook and Instagram under Ballet Petit, Inc. NOTE: Parents may NOT post Ballet Petit photos from rehearsals, classes, or performances, or any other Ballet Petit events on public sites without password protection unless those images only show their own child(ren). **p 2 of 3**

Covid - 19 Addendum to Ballet Petit's Usual Policies and Procedures as of 8/2020

At the time this is being written, these are the current additional policies and procedures that need to be followed. As time goes on, there will likely be adjustments, additions, deletions, etc., as local Health Department guidelines and other events occur.

At this time, we strongly anticipate remaining on Zoom through this session.

In the event that classes resume on site, or when this occurs, how dancers and their families come and go at Ballet Petit will be changed to reduce community spread, allow for social distancing, provide safety for our dancers and families. Everyone is expected to comply with these procedures. Dancers or others not complying will be warned, educated, and then removed from our program if those measures do not demonstrate compliance moving forward. We understand there is a lot we don't know, and opinions vary. However, in our common space at Ballet Petit, the only way we can be open on site is with 100% compliance to the current guidelines.

Everyone entering the building must wear a mask for the entire time inside. Only necessary/essential people should enter Ballet Petit during these restrictive times. Parents will not be permitted to observe classes until Covid restrictions are lifted.

Staff will take the temperature of dancers as they enter the studios for classes. Dancers will wait, socially distanced, in the designated spaces outside of the studios.

Dancers will arrive dressed for classes. Dressing Rooms need to be closed during this time. Rest rooms need to be used for toilet needs, not dressing.

Dancers are encouraged to bring their own filled water bottles. The water fountains have been disabled, per County guidelines.

Dancers must wear masks in class. Staff will always wear masks on site. Some usually closed doors may be opened during classes for ventilation, but do not indicate that people may enter or exit through them.

Parents may enter 5 minutes before and at the end of classes for drop off and pick up.

Dancers must be dropped off and picked up within 10 minutes of class times. While waiting, dancers need to be socially distanced in the Gallery area outside of Studio A.

Dancers under the age of 10 will still need to be signed in and out. Pens will be sanitized after use. Parents are to use their own pens, or a CLEAN pen, then dropping it into the DIRTY pen container.

Staff will be provided time between classes to sanitize barres, door handles, restrooms, etc. Dancers need to follow instructions and traffic patterns in and out of studio spaces to minimize contact with others.

Each ballet studio has had the floor and barres marked off for social distancing in classes. Dancers will utilize these spacing protocols to maintain safe spaces between them and staff during all classes. Ballet classes will be modified to exclude close contact and certain movements that would increase exposure. **p 3 of 3**